Sherman Public Library Board

Regular Meeting

Board of Trustees

September 21, 2022

**Truth in Taxation Hearing:** The hearing began at 5:02 pm and lasted until 5:38 pm. Library lawyer Phil Lenzini was present to answer questions and explain the laws regarding TIFs and how the library is affected by three TIFs expiring within the next year. Sherman Library is levying for 20% more than last year in order to recapture the tax money previously distributed to the TIFs.

The regular monthly meeting of the Sherman Public Library Board was called to order at 5:43 p.m. Present were Library Director Rachel Kocis and Board members Courtney Westlake, John Barrett, Mike Lang and Elizabeth Heubner. Julie Horton, Brian Manci and Mary Contri were absent.

**Secretary’s Report:** It was moved by John Barrett and seconded by Elizabeth Heubner to approve the minutes from the August 2022 regular meeting as submitted by Courtney Westlake. The motion was approved.

**Treasurer’s/Financial Report:** John Barrett made a motion to accept the Treasurer’s Report and to pay the bills for August. Courtney Westlake seconded the motion, and the motion was carried by a unanimous voice vote.

**Librarian’s Report:**

Circulation for August 2022 included:

* 1,970 patron count
* 2,516 items circulated 3,105 times at our Library
* Resident borrowing: 269 patron cards and 2,974 checkouts
* Non Resident Borrowing: 71 cards and 631 checkouts
* Reciprocal borrowing: 14 cards and 165 checkouts
* Cloud Library: 39 e-books and 23 Cloud Library e-audiobooks
* Overdrive Lending: 218 e-book checkouts and 129 e-audiobook checkouts

Borrowing/Lending for August 2022:

* SHARE Borrowed: 442
* SHARE Loaned: 545
* WorldShare Borrowed: 3
* WorldShare Loaned: 4

**Library Events and Issues:**

-The Friends of Sherman Library Book Sale will be held Thursday 10/13 6:30-8 PM Preview Sale\* (new this year), Friday 10/14 3-7 PM, and Saturday 10/15 9 AM-3 PM at Seaney’s Greenhouse. Adult Paperbacks: $.50 Adult Hardbacks: $1.00 Juvenile Paperbacks: $.25 Juvenile Hardbacks: $.50 Fill a bag for $5.00 \*Bags will be provided.

A limited number of Fall Preview Sale tickets are available for $5.00 which includes

early access on Thursday and refreshments. Email friendsofshermanlibrary@gmail.com

for a ticket.

-Director Kocis is working with the FOSL to bring in a historical female interpreter for an adult program.

-A representative from the Sangamon County Health Department delivered 12 boxes of

Narcan for community distribution. The Board discussed whether or not Sherman Library should be a point of distribution. The discussion was tabled for the October meeting when more board members would be present.

-The library shifted children’s dvds to make room for expanded juvenile fiction section, deleted many audiobooks on cds, and organized and cleaned out additional study room and

children’s storage closet.

-Director Kocis wrote a request for 500 solar eclipse glasses for the 2024 eclipse event from Starnet and ordered Trick or Trash bags for candy wrapper recycling for Halloween.

- 50+ pairs of glasses donated by the community were collected for the Athens Lions Club.

-The library is hosting the Sangamon County Clerk’s office Passport Program on Saturday, October 15th from 9AM-12 PM.

--Director Kocis responded to a FOIA request from Mike Yurgec requesting budgets for the last three years and answered several citizen questions in-person and through email about the Truth-in-Taxation hearing.

-Director Kocis submitted the Illinois Public Library Annual Report to the State Library on August 30, 2022.

- Fall Story-time resumed on September 13th and will run for a 12-week session until

November 29.

-The library’s assistant director took vacation leave September 5-9.

-281 Take n’ Make crafts were handed out in August.

-2 people attended the Bring Your Own Book Club

-August Meeting Room use included Marbold Historical Group, Lost Gourd Society, Quilters.

**Building/maintenance updates:**

-Director Kocis renewed the library’s contract for holiday lighting around the library’s building for December 2022.

**New Business:**

Adoption of Tax Levy Ordinance 2022-03: The Board discussed levying for 20% more than last year to recoup taxes from three expiring TIFs. Elizabeth Heubner made a motion for the levy,

John Barrett seconded, and it passed with a unanimous voice vote.

Forsyth Insurance Renewal: John Barrett made a motion to approve renewal of a $2,540 premium for the library director’s and officers’ insurance, Mike Lang seconded, and it was carried by a unanimous voice vote.

2023 Trustee Election: Julie Horton and Brian Manci’s appointments are expiring, and they will need to run for office again.

**Continuing Business:**

The board reviewed minor changes to the Personnel Policy. John Barrett made a motion to approve these changes, Elizabeth Heubner seconded, and a unanimous voice vote was taken.

The Director distributed Trustee & Staff Requirements for FY 2022 Per Capita Grant: Chapters 1-13 and Appendices A-K of “Serving Our Public 4.0: Standards for Illinois Public Libraries 2019.”

**Adjournment:** The meeting was adjourned by Courtney Westlake via a motion at 6:19 p.m. Mike Lang seconded the motion.

Next meeting: October 19, 2022