**Sherman Public Library Board**

**Regular Meeting**

**Board of Trustees**

**September 18, 2019**

The regular monthly meeting of the Sherman Public Library Board convened at 5:00 p.m. Present were Library Director Rachel Kocis and Board members Julie Horton, Brian Manci, John Barrett, Courtney Westlake, Mary Contri and Elizabeth Heubner.

**Secretary’s Report:** It was moved by Julie Horton and seconded by Mary Contri to approve the minutes from the August 2019 regular meeting. The motion was approved by a unanimous vote.

**Treasurers/Financial Report:**  Brain Manci made a motion to accept the Treasurer’s Report and to pay the bills. Courtney Westlake seconded the motion, and the motion carried by a unanimous voice vote. John Barrett made a motion to pay the mortgage payment from the Special Reserves account. Liz Heubner seconded the motion and a unanimous voice vote in favor was taken.

**Librarian’s Report:** The total patron count in month of August 2019 was 3,036. 3,868 items were circulated 4,604 times at our library. Resident borrowing totaled 338 patrons and 3,380 checkouts. Non-Resident borrowing amounted to 98 borrowers and 1,224 checkouts. Reciprocal borrowing included 18 borrowers and 226 checkouts. Cloud Library checkouts included 121 e-books, 20 Cloud Library e-audio. Overdrive had 152 e-book checkouts and 78 e-audiobook checkouts.

August Borrowing/Lendingtotals were as follows: 600 SHARE Borrowed, 729 SHARE Loaned, 4 WorldShare Borrowed, and 11 WorldShare Loaned.

**Library Events and Issues:** On September 21, a Passport Event will be held from 9am-12p, and the Card Collector Club will begin meeting again at the Library. They will continue to meet through April on the fourth Wednesday of each month.

The Friends of the Sherman Library annual Fall Book sale will be held Friday, October 11 from 3pm-7pm and Saturday, October 12 from 9am-3pm at Seaney’s Greenhouse. Chair Yoga will also begin at the Library in October. It will be held on the first and third Fridays from 1:30pm-2:00pm. A Fall Craft Critter Night is planned for October 10 from 6:30pm-7:30pm. A “Kindness” themed story time will be held on October 19 at 10am. On November 8, the Library will host and Adult Services Forum for IHLS member libraries.

**Library Events and Outreach:**  Children’s programs in August included the Richard Landry Magic Show, Mike Anderson Dulcimer Show, AHC visits and Camp Sonshine visits. Children’s program attendance for August was 3,036. Teen programs in August included Book in a Jar and 4-H. Groups meeting at the Library in August included Quilters, Lost Gourd Society, Chamber of Commerce, Plastic Model Builders Club, Old Tipton Estates Homeowners Association, and Flaggland Park Home Owners Association and Chamber of Commerce. Total Meeting Room Use for August was 57. Library Outreach included the Villa Outreach program with a total outreach of 21.

Upcoming Programs/Trainings/Workshops: The Medium Pubs Meeting will be held in Rochester on September 24. The Small Pubs Meeting will be held at Tri-City on September 27.

**Action Items:**  Julie Horton made a motion to adopt Ordinance 2019-03, the Budget and Appropriation Levy.

Continuing Business: Rachel presented options for a new electronic sign. Brian Manci made a motion to purchase Option 3 from Ace Sign Company. John Barrett seconded the motion and the motion carried unanimously.

Rachel presented the flyer for the Visions of Sherman Photo Contest as well as Chapter 11 of the Trustee Handbook.

**Adjournment:**  Julie Horton adjourned the meeting via a motion at 5:46pm. Mary Contri seconded the motion.