Sherman Public Library Board

Regular Meeting

Board of Trustees

May 19, 2021

The regular monthly meeting of the Sherman Public Library Board was called to order at 5:00 p.m. Present were Library Director Rachel Kocis and Board members Julie Horton, Courtney Westlake, Mike Lang, John Barrett, Elizabeth Heubner, Brian Manci and Mary Contri.

**Secretary’s Report:** It was moved by Julie Horton and seconded by John Barrett to approve the minutes from the April 2021 regular meeting as submitted by Courtney Westlake. The motion was approved.

**Treasurer’s/Financial Report:**  Brian Manci made a motion to accept the Treasurer’s Report and to pay the bills. Mike Lang seconded the motion, and the motion carried by a unanimous voice vote. Courtney Westlake made a motion to pay the mortgage payment from the Special Reserves account. Brian Manci seconded the motion, and a unanimous voice vote in favor was taken.

**Librarian’s Report:** For the month of April 2021, 2,236 items were circulated 2,793 times at our library. Resident borrowing totaled 216 family accounts and 2,309 checkouts. Non-Resident borrowing amounted to 37 borrowers and 353 checkouts. Reciprocal borrowing included 10 borrowers and 131 checkouts. 3M Cloud Library checkouts included 74 e-books and 15 e-audiobooks. Overdrive lending for February was 293 e-book checkouts and 89 e-audiobook checkouts. For March, Overdrive lending totaled 235 e-book checkouts and 71 e-audiobook checkouts; and for April, 251 e-book checkouts and 100 e-audiobook checkouts.

**Library Events and Issues:**

-Director Kocis set up an account with Overdrive Advantage, giving Sherman library patrons first priority to purchased e-materials through the Rolling Prairie Consortium items.

The fee is $250 but will be applied as a content credit.

-38 patrons participated in the National Library Week program.

-111 Family Make-and-Take crafts were distributed in April.

-SMTD has put up a bus stop sign for the Bullet Route in front of the library on Andrew

Road

Building updates:

- Jeremiah’s Tree Service pruned and removed dead wood on river birch trees and

removed a dead ash tree on the east side of the property including stump and hauling, for

$1,100 on 5/16.

-The Friends of the Library purchased plants for the Library and planted them around the

building.

**Sherman Library’s Summer Reading program will run from May 24-July 10.** Details below:

The Sherman Public Library will kick off a 7-week “Read the Rainbow” Summer

Reading Challenge for area youth. Reading logs and a calendar of events is available at the circulation desk inside the library. The goal is to read a book with each week’s color in the title, author, or cover. After finishing reading the book for each week, use crayons or markers to color in part of the rainbow. Turn in completed rainbow logs to the circulation desk the week of July 12th-July 19th for prizes.

Week one will begin on May 24th with “Rainbow Week.” Grab a rainbow walking

water science experiment and other rainbow themed take-and-make crafts all week long!

Stop by each week for new take-and-make crafts based on that week’s color theme.

“Outdoor Day” Saturday, Saturday, May 29 10-11:30 A.M. No registration needed.

Join us for outdoor games, bubbles, chalk, and a colorful parachute.

“Paint with Water Guns” is Wednesday, June 2 2:00-2:45 P.M. Registration Required.

Outdoor Event. Using water guns, masking tape, and canvas we’ll create a colorful and

personalized painting to take home. Wear clothes you don’t mind getting messy. (Rain

date will be June 3 2-2:45 P.M.)

“Color Fight” is Saturday, June 12 10:30-11:30 A.M. Outdoor Event. Registration

Required. Everyone will receive baggies with non-toxic paint powder. We’ll divide into

various age groups. When the whistle blows, kids will run and throw paint powder at

each other. White t-shirt, goggles, and towel are recommended. Be prepared to get

messy! (Rain date will be June 19 th 10:30-11:30 A.M.)

“Tie-Dye” Party” is Wednesday, June 16 2-3 P.M. Outdoor Event. Registration

Required. Tie-Dye your choice of a bandana or hair scrunchie and baggie using a

colorful array of dyes. Bring your own T-shirt for additional tie-dying. This is a messy

outdoor activity so please dress accordingly. (\*\*Rain date will be June 17 2-3 P.M.)

“Discovering Dinosaurs” by the Macon County Conservation District is Saturday, June 26

11 A.M.-12:00 P.M. Outdoor Event. No Registration Needed. Kids will examine

replicas of a dinosaur track, skull, egg, tooth, and more as they explore these animals

through stories and facts.

“Ozobot S.T.E.M. Program” by the Sangamon County 4-H & U. of I. Extension Office

Is Friday, July 9 2:00-3:00 P.M. Ages 8-18. Outdoor Event. Registration Required. Help

Ozobot make it from home to school without getting stuck or going the wrong way! Use

color codes to go straight, fast, u-turn or to go left/right. 4-H will provide a basic coding

workshop utilizing Ozobots.

“Snake & Turtle Show” by the Macon County Conservation District is Saturday, July 17

11:00 A.M.-12:00 P.M. Outdoor Event. No Registration Needed. Meet a real snake to

find out what they are really like. Live turtles and snakes help kids learn the true nature

and value of these creatures.

**New Business:**

The Oath of Office was taken by newly elected Trustees. The Board also held an election of Officers. Current officers will keep their positions: Julie Horton, president; Brian Manci, vice president; Mary Contri, treasurer; and Courtney Westlake, secretary/FOIA officer.

The Board reviewed Fiscal Year 2022 holiday closures for the library, as well as dates for Fiscal Year 2022 board meetings. John Barrett made a motion to approve the dates as schedule with the change of August’s meeting to August 25, 2021.

Bridge phase for library - The Board discussed and voted to continue the Library’s mask mandate. John Barrett moved to continue masking until the June board meeting when the board will re-evaluate moving forward. Liz Heubner seconded the motion.  John Barrett also moved to allow the meeting room to be used by groups up to 60% occupancy, until the policy is reviewed again during the June meeting. Julie Horton seconded the motion.

The board put together a subcommittee to review library staff salaries and benefits, which includes Mike Lang, John Barrett, and Courtney Westlake.

**Adjournment:** The meeting was adjourned by Julie Horton via a motion by 6:04 p.m. Courtney Westlake seconded the motion.

Next meeting: June 16, 2021