Sherman Public Library Board

Regular Meeting

Board of Trustees

May 18, 2022

The regular monthly meeting of the Sherman Public Library Board was called to order at 5:00 p.m. Present were Library Director Rachel Kocis and Board members Elizabeth Heubner, Courtney Westlake, John Barrett, Julie Horton and Mary Contri. Brian Manci and Mike Lang were absent.

**Secretary’s Report:** It was moved by John Barrett and seconded by Elizabeth Heubner to approve the minutes from the April 2022 regular meeting as submitted by Courtney Westlake. The motion was approved.

**Treasurer’s/Financial Report:** John Barrett made a motion to accept the Treasurer’s Report and to pay the bills. Julie Horton seconded the motion, and the motion was carried by a unanimous voice vote.

**Librarian’s Report:** For the month of April 2022, 2,361 items were circulated 2,914 times at our library. Patron count was 1,402. Resident borrowing totaled 222 cards for 2,229 checkouts. Reciprocal borrowing included 15 borrowers and 230 checkouts. 3M Cloud Library checkouts included 100 e-books and 21 e-audiobooks. Overdrive lending for April was 245 e-book checkouts and 119 e-audiobook checkouts.

**Library Events and Issues:**

The Board discussed House Bill 5283 - Library Board Vacancies and Treasurer Appointments. This bill would make changes to timeframe of filling a vacant library board position and would authorize the State Librarian to appoint someone to fill a board vacancy if the board fails to do so within 90 days. The Governor also recently signed Senate Bill 3497 - Fee Waiver for Nonresident Minors.

-Director Kocis is discussion a new nonprofit membership program with the Abraham Lincoln Presidential Museum and Library.

-The Library upgraded old Sprint network hotspots and will receive them in May.

-273 Take n’ Make crafts were handed out in April including Kites, bunny noses, chicks, eggs,

earthday, and elephants.

-28 people attended the IL Libraries Present Evening with Nick Offerman and Jeff

Tweedy on Zoom on 4/25.

-15 people attended the Friends of Sherman Library book club on 4/12.

-2 people attended the inaugural Bring Your Own Book Club meeting on 4/6.

-The Marbold Historical Group, Quilter’s, Lost Gourd Society, Mom’s morning group, Boy

Scouts and Lost Gourd Society met in the Meeting Room in April.

**Building Grounds/Maintenance**

-The Library is increasing cleanings to twice a week during the summer months of June and

July.

-Friends of the Library have purchased some flowers for the large planters around the

building and will maintain them during the summer.

-The Board discussed keeping the back door locked for security reasons. During special events and programming, the doors leading into the back meeting room are unlocked.

**Summer Reading 2022**

The Summer Reading Program this year is titled “Read Beyond the Beaten Path” with

outdoor and indoor programming including: Sand Art Day, Bleach Spray T-Shirt Day,

STEM Cam Creations, 4-H Creativity Lab, DIY Wooden Birdhouse, Dream Catchers

and Bug Jars, and DIY Bullet Journals. Scheduled weekly performers including

Absolute Science, Juggling Jeff, Jim the “Spoon Man”, Wild Time exotics, Richard

Landry, STL MadScience, Silly Safaris, as well as four Saturday programs with the

Rocks Springs Nature Center. We will offer 23 story-times for the Summer Reading

months of June and July. Director Kocis will visit SES school to explain the program and pass

out calendars on 5/20 and 5/23 and make copies for the middle/junior high schools as

well.

**New Business:**

-The Board discussed renewing the Library’s SHARE Membership. Elizabeth Heubner made a motion to renew membership for $6,034.61. Julie Horton seconded. A unanimous voice vote was taken.

-The board held the Election of Board Officers. New officers include: Julie Horton — president, Brian Manci — vice president, Mary Contri — treasurer, Courtney Westlake — secretary.

-The Board looked at FY 2023 Library Holiday Closures. Courtney Westlake made a motion to approve all dates, and John Barrett seconded. The Board unanimously accepted.

The Board approved the Meeting Ordinance 2022-1, which sets all board meeting dates for FY 2023. John Barrett made a motion to accept, Elizabeth Heubner seconded, and the vote carried unanimously.

Employee Health Insurance 2023 LIMRiCC - the Board discussed health insurance needs for the Library’s two full-time employees. John Barrett made a motion to approve the proposal of LIMRiCC for either one or two full-time employees, which also includes dental and vision insurance. Courtney Westlake seconded. A unanimous voice vote was taken.

**Adjournment:** The meeting was adjourned by Julie Horton via a motion by 5:48 p.m. Courtney Westlake seconded the motion.

Next meeting: June 15, 2022