Sherman Public Library Board

Regular Meeting

Board of Trustees

March 16, 2022

The regular monthly meeting of the Sherman Public Library Board was called to order at 5:00 p.m. Present were Library Director Rachel Kocis and Board members Julie Horton, John Barrett, Brian Manci, Mike Lang and Elizabeth Heubner. Courtney Westlake and Mary Contri were absent.

**Visitors and Guests:** Representatives from Scooter’s Lawncare discussed options for maintaining retention pond.

**Secretary’s Report:** It was moved by Brian Manci and seconded by Julie Horton to approve the minutes from the February 2022 regular meeting as submitted by Courtney Westlake. The motion was approved.

**Treasurer’s/Financial Report:** Julie Horton made a motion to accept the Treasurer’s Report and to pay the bills. John Barrett seconded the motion, and the motion was carried by a unanimous voice vote.

**Librarian’s Report:**

**Circulation February 2022**

1,299 patron count

2,200 items circulated 2,661 times at our Library

Resident borrowing: 206 patron cards 2,331 checkouts

Non Resident Borrowing: 39 cards, 336 checkouts

Reciprocal borrowing: 12 cards, 126 checkouts

Cloud Library 90 e-books, 36 Cloud Library e-audiobooks

Overdrive Lending: 255 e-book checkouts,134 e-audiobook checkouts

**February Borrowing/Lending**

SHARE Borrowed 476

SHARE Loaned: 579

WorldShare Borrowed:0

WorldShare Loaned: 3

**Library Events and Issues**

-Story-time has resumed for a 10- week session and will run Tuesdays at 10:30 AM: March 15-May 17th. 6 children attended the first program.

-192 Take n’ Make crafts handed out in February including Groundhog’s Day, President’s Day, Valentine’s Day, Dr. Seuss’ birthday, snow owl crafts. Special Valentine’s day cards were collected for seniors living at the Villa and Tutu 2/22/22 day was celebrated.

-Library was closed several times in February due to weather.

-Three new patron computers have been installed.

-Mike Armour will mow grass at the same rate as last year.

-Two new mobile hotspots have been purchased, cataloged, and are now in circulation.

-Thinking of offering a B.Y.O.B. (Bring Your Own Book) Club once a month in the morning. People can share reviews and give recommendations of books they have enjoyed.

-15 people attended the FOSL book club in February.

-Marbold Historical Group, Mom’s morning group, Boy Scouts, Old Tipton HOA, Quilters, Lost Guard Society, and Girl Scouts met in Meeting Room in Febrary

- Upcoming Programs: IL Libraries Present Zoom Presentation with author Jenny Lawson on March 30th and Jeff Tweedy and Nick Offerman on April 27th at 7 P.M.

**New Business:**

-Motion to approve 8-month maintenance plan for keeping the retention pond clear for $800 per year with Scooter’s Lawncare was made by Brian Manci and seconded by John Barrett.

-Director Kocis presented the board with the Annual Financial Report. Julie Horton made a motion to approve the AFR as presented, Liz Heubner seconded. The motion carried by a unanimous voice vote.

-Director Kocis discussed sanitation measures concerning library toys and put forth a strategy for rotating toys and play equipment in the children’s area so adequate cleaning can be accomplished on a daily basis.

-Committee appointments were assigned for the evaluation of the library director. The review will be complete for the June meeting. Courtney Westlake, John Barrett, and Mike Lang will work with Director Kocis on evaluating her performance.

**Continuing Business:**

-Director Kocis reminded the Board that the 2022 Statements of Economic Interest need to be filed with the Sangamon County Clerk’s office.

-Strategic Planning. Director Kocis is compiling a Community Survey to kickstart strategic planning for 2022.

**Adjournment:** The meeting was adjourned by Julie Horton via a motion by 5:30 p.m. Brian Manci seconded the motion.

Next meeting: April 20, 2022