Sherman Public Library Board

Regular Meeting

Board of Trustees

March 15, 2023

The regular monthly meeting of the Sherman Public Library Board was called to order at 5:00 p.m. Present were Library Director Rachel Kocis and Board members Julie Horton, Courtney Westlake, John Barrett, Elizabeth Heubner, Mike Lang, and Brian Manci. Mary Contri was absent.

**Secretary’s Report:** It was moved by Brian Manci and seconded by Elizabeth Heubner to approve the minutes from the February 2023 regular meeting as submitted by Courtney Westlake. The motion was approved.

**Treasurer’s/Financial Report:** Elizabeth Heubner made a motion to accept the Treasurer’s Report and to pay the bills for March. Mike Lang seconded the motion, and the motion was carried by a unanimous voice vote.

**Visitors:** Michelle Knox, owner of WindSolarUSA, presented information about solar panels, including costs and materials.

**Librarian’s Report:**

Circulation for February 2023 included:

* 1,658 patron count
* 2,403 items circulated 2,908 times at our Library
* Resident borrowing: 259 patron cards and 2,181 checkouts
* Non Resident Borrowing: 58 cards and 533 checkouts
* Reciprocal borrowing: 14 cards and 156 checkouts
* Cloud Library: 35 e-books and 28 Cloud Library e-audiobooks
* Overdrive Lending: 224 e-book checkouts and 106 e-audiobook checkouts

**Borrowing/Lending February 2023**

SHARE Borrowed: 544

SHARE Loaned: 549

WorldShare Borrowed:2

WorldShare Loaned: 4

**Library Events and Issues:**

-Director Kocis updated the library website with new PAC information.

-Goldie Joyner completed the 1,000 Books Before Kindergarten initiative in February

-Director Kocis submitted a request for 100 Cardinals tickets for Summer Reading Program prizes.

-She also ordered a book repair machine from Amazon for under $300 (most retail for over $1,700!) The machine allows us to repair the binding in damaged books.

-All barcoding staff will have to complete barcoder refresher courses by 1/1/2024.

-The Statement of Economic Interest submitted 3/10/23. Trustees will need to file by May.

-A contract with Mobile Beacon was renewed for two hotspots. The library has a total of 4

circulating hotspots.

-Director Kocis got approved for a free version of Canva Pro for nonprofits and also purchased new signage for Juvenile Non-Fiction.

-Three Saturday summer programs are scheduled with Macon County Conservation, including: Saturday, June 17 Snake and Turtle Show at 10:30 AM; Saturday, July 8, A Buzz About Bees at 10:30 AM; and Saturday July 22, Discovering Dinosaurs at 10:30 AM.

-The Library’s Ice Princess Program was on Saturday 3/10/23 with Brittain’s Princess Parties. 125 people were in attendance. Two princesses sang songs, read books, and posed for

pictures. The library provided a wand craft, crown craft and bookmark for kids to make.

-Director Kocis is attending Youth Services Institute Friday, March 17th in Bloomington.

**Building/Grounds Updates**

-Water came in through the window in the back room by the fireplace

-A plumbing problem in the children's bathroom continues. The Village of Williamsville replaced the outside meter, but that did not improve the water pressure.

-Director Kocis will work with the assessor's office with new annexations. Village will not automatically include the library in the annexation process.

-An upcoming Boy Scout service project will be to install a diaper changing station in the men's bathroom.

**Monthly Programs and Meetings**

-245 Take n’ Make crafts were handed out in February

- 48 people attended story-time in February

-18 kids participated in the art history homeschool program on 2/16/23

-4 people attended the BOYB Book Club

February Meeting Room use: Quilters, Lost Gourd Society, and Girl Scouts, Cub Scouts,

Mother’s Group, Chamber of Commerce.

**New Business:**

-The Board discussed House Bill 2789, which hasn’t passed but would potentially tie state funding to a library having an anti-censorship policy. The Sherman Library already has such a policy in place.

**Continuing Business:**

-The Board discussed creating a Decennial Committee on Local Government Efficiency. Entire board and two community members. Have to have 3 meetings in a year, first before June 10. Compile reports on different policies, present to committee and approve.

**Adjournment:** The meeting was adjourned by Julie Horton via a motion at 6:42 p.m. Courtney Westlake seconded the motion.

Next meeting: April 19, 2023