**Decennial Committee on Local Government Efficiency Minutes- June 21, 2023**

**Decennial Committee on Local Government Efficiency**: The Decennial Committee on Local Government was called to order at 5:07 p.m. Present were Library Director Rachel Kocis and Board members Courtney Westlake, John Barrett, Mike Lang, and Elizabeth Heubner. Brian Manci, Mary Contri,  Phyllis Sanderbeck, Dawn Rutschke, and Julie Horton were absent.

Director Kocis presented the draft of the Decennial Committee On Local Government Efficiency Report. The report was crafted with input from all trustee members and two local residents. John Barrett made a motion to approve the report, Elizabeth Heubner seconded, and a unanimous voice vote was taken. The report will be filed with the County.

**Adjournment:** The meeting was adjourned by Mike Lang via a motion at 5:08 p.m. Courtney

Westlake seconded the motion.   
 **Sherman Public Library Board**

**Regular Meeting**

**Board of Trustees**

**June 21, 2023**

The regular monthly meeting of the Sherman Public Library Board was called to order at 5:08 p.m. Present were Library Director Rachel Kocis and Board members Courtney Westlake, John Barrett, Mike Lang, and Elizabeth Heubner. Brian Manci, Mary Contri, and Julie Horton were absent.

**Secretary’s Report:** It was moved by John Barrett and seconded by Courtney Westlake to approve the minutes from the May 2023 regular meeting. The motion was approved unanimously.

**Treasurer’s/Financial Report:** John Barrett made a motion to accept the Treasurer’s Report and to pay the bills for May. Elizabeth Heubner seconded the motion, and the motion was carried by a unanimous voice vote.

**Librarian’s Report:**

Circulation for May 2023 included:

* 1,686 patron count
* 2,526 items circulated 3,157 times at our Library
* Resident borrowing: 254 patron cards and 2,369 checkouts
* Non Resident Borrowing: 65 cards and 551 checkouts
* Reciprocal borrowing: 13 cards and 237 checkouts
* Cloud Library: 79 e-books and 32 Cloud Library e-audiobooks
* Overdrive Lending: 205 e-book checkouts and 113 e-audiobook checkouts

**Borrowing/Lending May 2023**

SHARE Borrowed: 422

SHARE Loaned: 622

WorldShare Borrowed: 4

WorldShare Loaned: 6

**Library Events and Issues:**

-The Library was awarded $6,892.68 from the Secretary of State for the FY 2023 Per Capita Grant

- U.S. Rep. Mary Miller will hold open mobile office hours at Sherman Public Library from

11AM-2PM every fourth Friday from June-November.

-The Illinois Library Association Conference will be held in Springfield this year and Sherman hopes to have as many staff and trustees as possible attend. Trustee day is Thursday, October 26 from 8-4 PM with breakfast and lunch included.

-Summer programming off to a great start! The new Jr. High Summer Book Club was very

well attended, 30-50 people are regularly attending the Tuesday story-times, 2 summer

camps are making weekly visits, the Snake and Turtle Show on 6/17 had 60 people attend, and the 100 Things to Do in Illinois author book talk had 13 people attend. The Wednesday craft programs are averaging 15 kids.

-Director Kocis was interviewed on News Channel 20 about the Foam Cannon Day on 6/8.

**Building/Grounds:**

-The handicapped button on the door to the inside of the library made the door get stuck one night; it could be hot weather causing the issue. It’s been checked it periodically since

then, and there have been no problems.

- The library needed an emergency HVAC replacement for two units in the older wing of the library on 6/8. One unit was leaking freon and one unit had a bad compressor. Three trustees agreed on the quote provided by Gatschenberger Heating and Cooling at a total cost of $17,924, or $8,962 per system. Price included cost of 96% 2-Stage Gas Furnace 120,000 BTU, 16 Seer 5-ton air conditioner, installation, removal and haul away of old units, re-

hooking vent pipe, re-hooking return & supply duct work, re-hooking gas line to furnace,

refrigerant line set (flush and reuse) and a new indoor cooling coil.

**Monthly Programs and Meetings**

-289 Take n’ Make crafts were handed out in May

-15 people attended the FOSL Book Club

May Meeting Room use: Quilters, Marbold Historical Society, Lost Gourd Society, Girl

Scouts, Cub Scouts, Local Librarians Group, PEO Group, Mother’s Group, Chamber of

Commerce.

**New Business:**

-The Board discussed approving Mike Canny as IMRF Authorized Agent. John Barrett made a motion to approve, Elizabeth Heubner seconded, and the motion carried unanimously.

-The Board reviewed the FY 24 Non Resident Survey and voted to approve it. Courtney Westlake made a motion to use the property tax bill to analyze non-resident fees, John Barrett seconded and the motion was carried unanimously.

-The Board discussed renewing the Library’s membership to ILLINET/OCLC for FY 24.

-The Board reviewed staff wage increases for FY24. John Barrett made a motion to approve the proposed wages, and Elizabeth Heubner seconded. A unanimous voice vote was taken.

**Continued Business:**

-Director Kocis gave a legislative update on HB2789.

-The Board discussed a new Guide to the Paid Leave for All Workers Act. This gives part-time employees a certain amount of paid time off per hour worked.

**Adjournment:** The meeting was adjourned by John Barrett via a motion at 5:50 p.m. Courtney Westlake seconded the motion. **Next Meeting**: August 16, 2023 at 5:00 p.m.