**Sherman Public Library Board**

**Regular Meeting**

**Board of Trustees**

 **July 17, 2019**

The regular monthly meeting of the Sherman Public Library Board convened at 5:00 p.m. Present were Library Director Rachel Kocis and Board members Julie Horton, Brian Manci, Courtney Westlake, John Barrett, and Elizabeth Heubner.

**Items not for Consideration on the Agenda:**  None

**Secretary’s Report:** It was moved by Brian Manci and seconded by Julie Horton to approve the minutes from the June 2019 regular meeting as submitted by Trustee Mike Lang. The motion was approved by a unanimous vote.

**Treasurers/Financial Report:**  John Barrett made a motion to accept the June Treasurer’s Report and to pay the bills. Courtney Westlake seconded the motion, and the motion carried by a unanimous voice vote. Liz Heubner made a motion pay the mortgage payment for June from the Special Reserves account. Julie Horton seconded the motion and a unanimous voice vote in favor was taken.

**Librarian’s Report:** The total patron count in month of June was 3,430. 3,950 items were circulated 5,255 times at our library. Resident borrowing totaled 324 patrons and 3,736 checkouts. Non-Resident borrowing amounted to 125 borrowers and 1,519 checkouts. Reciprocal borrowing included 324 borrowers and 249 checkouts. Cloud Library checkouts included 88 e-books, 10 Cloud Library e-audio. Overdrive had 168 e-book checkouts and 89 e-audiobook checkouts.

June Borrowing/Lendingtotals were as follows: 547 SHARE Borrowed, 745 SHARE Loaned, 3 WorldShare Borrowed, and 7 WorldShare Loaned.

**Library Events and Issues:** The new AWE learning station and computer desk have been installed in the juvenile section. Director Kocis is working with the Williamsville Public Library and Riverton Public Library on a fall anti-bullying campaign that will include story-times and an adult book club. Cops for Kids has been scheduled for September with Deputy Fulscher. The Library now has passes for the Lincoln Presidential Library and Museum. This summer’s reading program has been a success with over 100 patrons visiting the library on Monday mornings. Director Kocis is working on the Illinois Public Library Annual Report for submission by September 1.

**Library Programs and Outreach:**  Meetings at the Library in June included the Quilters, Lost Gourd Society, Chamber of Commerce, Teacher’s Group, and the Friends of the Library Book Club. Total meeting room usage was 56. Children’s programs included Monday and Tuesday Story-Times, Hanson Family, Reptile Show, Silly Safaris, Juggling Jeff, Aladdin-themed Slime Night, Yoga for Kids, AHC Visits and Camp Sonshine Visits. Total children’s program attendance in 1,765. Teen programs included DIY Sock Puppets, Book in a Jar, and Vinyl Record and Book Art with 44 in attendance at the various programs. Rachel conducted Library Outreach at the Villa with a total of 40 outreach participants for the month. Total Study Room use was 32 patrons, and the total attendance for the Library for April was 3,430.

Upcoming programs include outreach at Sherman Elementary to promote the Summer Reading Program as well as Finals Study Hours on May 30. Monday and Tuesday Storytimes will pause in May and resume in June.

**New Business:**  Director Kocis reported that the FY 2020 Budget and Appropriation and Levy discussion will be held on August 21.

**Continuing Business:** Director Kocis reported that she is still exploring options for new library signage. She also discussed some minor maintenance issues with the building that need to be addressed.

The Evaluation Committee presented the Director’s Evaluation to Director Kocis.

**Adjournment:**  Julie Horton adjourned the meeting via a motion at 5:33 p.m. John Barrett seconded the motion. The Board will meet again on August 21, 2019.