Sherman Public Library Board

Regular Meeting

Board of Trustees

February 16, 2021

The regular monthly meeting of the Sherman Public Library Board was called to order at 5:00 p.m. Present were Library Director Rachel Kocis and Board members Julie Horton, Courtney Westlake, John Barrett, Brian Manci and Mike Lang. Elizabeth Heubner and Mary Contri were absent.

**Secretary’s Report:** It was moved by Brian Manci and seconded by Julie Horton to approve the minutes from the January 2021 regular meeting as submitted by Courtney Westlake. The motion was approved.

**Treasurer’s/Financial Report:** Mike Lang made a motion to accept the Treasurer’s Report and to pay the bills. Brian Manci seconded the motion, and the motion was carried by a unanimous voice vote.

**Librarian’s Report:** For the month of January 2022, 2,200 items were circulated 2,661 times at our library. Patron count was 1,299. Resident borrowing totaled 206 cards for 2,331 checkouts. Reciprocal borrowing included 12 borrowers and 126 checkouts. 3M Cloud Library checkouts included 90 e-books and 134 e-audiobooks.

Overdrive lending for November was 253 e-book checkouts and 112 e-audiobook checkouts. For December, Overdrive lending totaled 196 e-book checkouts and 104 e-audiobook checkouts; and for January, 255 e-book checkouts and 134 e-audiobook checkouts.

**Library Events and Issues:**

-Director Kocis submitted the Per Capita grant and FY 20 Expenditures Report to the IL State Library on 2/14/22.

-Prairie Computer Network Solutions installed new computer hard drives on

three patron computers at a cost of $684 per computer.

-Sherman Library received $22,399.83 from Sherman TIF #1 on February 11, 2021 from County Treasurer’s office.

-Summer Reading Performers have been booked from June 9-July 28. Foam cannon

outdoor experience with Absolute Science 6/9, Juggling Jeff 6/16, Jim the SpoonMan

6/23, WildTime Exotics 6/30, Magician Richard Landry and Snowball 7/7, STL

MadScience 7/14, Silly Safaris 7/21, and Butterfly Encounter Tents outdoor experience

with Absolute Science. Sherman Library partnered with Lincoln Public Library to get discounted rates and will also split the cost with SUMC’s CampSonshine. Performances will be at the church facility. Four programs by Macon County Conservation District have been booked as well: Frog Music 6/4, Playtimes Past 6/25, Wild and Wonderful Wolves 7/16, and Whoo Goes There? Owls 7/30.

-Director Kocis is looking into booking IL Road Scholar programs for 2022.

-Director Kocis signed up for a free webinar on Strategic Planning through Niche Academy on March 2, 2022.

-227 Take n’ Make crafts were handed out in January

-3 people attended the IL Libraries Present Evening with Silvia Moreno-Garcia

-5 people attended the Friends of Sherman Library book club

-Marbold Historical Group, Mom’s morning group, IDPH, Sports Boosters, Boy Scouts,

and Girl Scouts met in the Library Meeting Room in January.

**New Business:**

-Sherman Library will lift its mask requirements alongside the Illinois mask mandate expiring on February 28. Masks are still recommended but not required.

**Continuing Business:**

-Director Kocis reminded the Board that the 2022 Statements of Economic Interest need to be filed with the Sangamon County Clerk’s office.

-Strategic Planning. Director Kocis is compiling a Community Survey to kickstart strategic planning for 2022.

-The Board discussed a new hire and salary/wage increases. Julie Horton made a motion to approve new wages for 5 staff members as well as a potential new hire, and Courtney Westlake seconded. A unanimous voice vote was taken.

**Adjournment:** The meeting was adjourned by Julie Horton via a motion by 5:47 p.m. Brian Manci seconded the motion.

Next meeting: March 16, 2021