##  **Sherman Public Library**

**Agenda**

**Regular Meeting Sherman Library Board of Trustees**

**August 21, 2019**

**Sherman Public Library Meeting Room**

**5 PM**

# **Call to order Regular Meeting Sherman Public Library Board of**

**Roll Call Trustee Members Present /Absent**

Julie Horton \_\_\_(P) Mary Contri\_\_\_Treasurer)

Brian Manci \_\_\_(VP) Courtney Westlake\_\_(Trustee/FOIA Officer)

Elizabeth Heubner\_\_(Sec) John Barrett \_\_\_(Trustee)

Mike Lang \_\_\_(Trustee)

**Visitors and Guests**:

**Introductions**: Members of the public wishing to address the Board and other guests.

**Items** for consideration not listed on Agenda

**Budget Hearting**. Review and Approve Ordinance 2019-02 Annual Budget and Appropriation Ordinance for the Fiscal Year Beginning the First Day of July, 2019 and Ending the 30th Day of July 2020.

**Secretary’s Report**: Approval of Minutes from July 17, 2019

**Financial report:** Approval of Transactions and various reports.

Payment of bills as presented and discussed

Other financial items for consideration:

 Mortgage payment to WSBT

**Librarian’s Report: See attached report**

**NEW Business:** Playaway tablets & staff computer

 Banking: primary account name change

 Secretary’s Audit

**Continuing Business:**

HVAC Maintenance Report

Yearly Carpet Cleaning and Waxing Floors

Photo Contest

Trustee & staff requirements for Per Capita Grant: Chapter 3 handout from “Personnel,” of “Serving Our Public 3.0: Standards for Illinois Public Libraries, 2014.”

**Closed Session If Needed**

**Adjournment**

**Next Meeting: September 18, 2019 5:00 p.m.**

**Library Closed in Observance of Labor Day September 2nd**