Sherman Public Library Board

Regular Meeting

Board of Trustees

February 15, 2023

The regular monthly meeting of the Sherman Public Library Board was called to order at 5:02 p.m. Present were Library Director Rachel Kocis and Board members Julie Horton, Courtney Westlake, John Barrett, and Brian Manci. Mary Contri, Elizabeth Heubner, and Mike Lang were absent.

**Secretary’s Report:** It was moved by Brian Manci and seconded by John Barrett to approve the minutes from the January 2023 regular meeting as submitted by Courtney Westlake. The motion was approved.

**Treasurer’s/Financial Report:** John Barrett made a motion to accept the Treasurer’s Report and to pay the bills for October. Courtney Westlake seconded the motion, and the motion was carried by a unanimous voice vote.

**Librarian’s Report:**

Circulation for January 2023 included:

* 1,596 patron count
* 2,307 items circulated 2,908 times at our Library
* Resident borrowing: 266 patron cards and 2,339 checkouts
* Non Resident Borrowing: 54 cards and 397 checkouts
* Reciprocal borrowing: 12 cards and 172 checkouts
* Cloud Library: 63 e-books and 26 Cloud Library e-audiobooks
* Overdrive Lending: 243 e-book checkouts and 116 e-audiobook checkouts

Borrowing/Lending for December 2022:

* SHARE Borrowed: 522
* SHARE Loaned: 576
* WorldShare Borrowed: 1
* WorldShare Loaned: 6

**Library Events and Issues:**

-Director Kocis shared a positive patron satisfaction survey with the board

-Director Kocis completed the ILL Statistical Survey and submitted it to the IL State Library on 2/9/23. She also completed the library’s annual certification to IL State Library on 2/9/23.

-Director Kocis approved the ballot proof for the April 4th election with the Sangamon County Elections Office, and approved the 2022 Levy Report from the Sangamon County Clerk’s Office.

-The Library scheduled an Ice Princess Program for Saturday 3/10/23 with Brittain’s Princess Parties. Two princesses will sing songs, read books, and pose for pictures. The library will have a wand craft for kids to make.

-Director Kocis is signed up for an all-day webinar titled “Big Talk for Small Libraries” for 2/24 and will also be attending the Youth Services Institute March 16-17 in Bloomington.

-217 Take n’ Make crafts were handed out in January

- 32 people attended story-time from 1/17-1/31.

-13 kids participated in an art history home school program on 1/19

-3 people attended the BOYB Book Club

-35 Valentines were collected for the Villas outreach

-January Meeting Room use included: Marbold Historical, Quilters, Lost Gourd Society, and Girl Scouts, Cub Scouts, Mother’s Group, and the Chamber of Commerce.

**New Business:**

-The Board discussed the Surety Bond Renewal with options between a one-year rate and 3-year rate. Julie Horton made the motion to renew at $1,263, and John Barrett seconded. The motion passed with a unanimous voice vote.

-The Board discussed Senate Bill 208, which has passed and addresses part-time employee sick leave.

-Director Kocis also informed the Board about the passing of the Decennial Committees on Local Government Efficiency Act, which is Senate Bill 3789.

**Continuing Business:**

-The Board discussed land acquisitions in and out of the district and annexation.

-Director Kocis had a meeting with one local vendor about solar panels, WindSolarUSA. The board will continue to make a final decision about moving forward with solar panels for the library, in which case the project will be put out to bid.

**Adjournment:** The meeting was adjourned by Julie Horton via a motion at 5:36 p.m. Courtney Westlake seconded the motion.

Next meeting: March 15, 2023