

Sherman Public Library
Agenda
Regular Meeting Sherman Library Board of Trustees
Budget Hearing for July 1, 2015 – June 30, 2016
August 19, 2015
Sherman Public Library Meeting Room
5 PM

Call to order Regular Meeting Sherman Public Library Board of Trustees

Call to order Budget Hearing for the year beginning July 1, 2015 and ending June 30, 2016

Members Present /Absent

Julie Horton ____ (P)	Mary Contri ____ (Trustee)
David Grimm ____ (VP)	Gale Kilbury ____ (Trustee)
Elizabeth Heubner ____ (Sec)	Melissa Allen ____ (Trustee)
Bob Shurig ____ (Tr)	

Visitors and Guests :

Introductions : Members of the public are invited to speak to the Board of Trustees. Comments are to be limited to three (3) minutes or less. In compliance with the Open Meetings Act, actions may not be taken on items not already on the agenda, but action may be deferred to a later Board meeting at the discretion of the Board.

Items for consideration not listed on Agenda

Budget Hearing. Review and Approve Ordinance 2015-03 Annual Budget and Appropriation Ordinance for the Fiscal Year Beginning the First Day of July, 2015 and Ending the 30 Day of June 2016.

Secretary's Report : Approval of Minutes from July 15, 2015 regular meeting

Financial report: Approval of Transactions and various reports.
Payment of bills
DJO Enterprises, Inc...Landscaping
Brodart Shelving...Shelving has arrived

Construction and Remodeling : Wrap-up Don Hance Architect
Change Orders to sign :

Construction Pay Requests approved for payment by Architect
Henson Robinson HVAC
Henson Robinson Plumbing
B&B Electric

Approval of final pay request pending
CAD Construction

Real Estate Tax 4th Distribution received 8/11/15
Transfer funds from General Operating to Special Reserve
Line of Credit for construction at WSBT converted to a mortgage in July. First payment is due.

Librarian's Report

Circulation for Month of July 2015

SHARE 2300 Sherman items were checked out/renewed 3065 times

Reciprocal borrowing 44 patrons checked out 423 items

3M Cloud 55 e-books and 1 e-audiobook

LOTG 192

YTD Borrowing/Lending

SHARE Borrowed 440

SHARE Loaned 1096

OCLC Borrowed 1

OCLC Loaned 4

Library Events and Issues

Website to try <http://infoweb.newsbank.com/signin/ShermanPublicLibraryDistrict> need SPLD card

Audit by Canny Accounting completed July 20

Building cleaned and carpets and floors cleaned..August 15

Completing work on IPLAR FY15...signatures and Secretary's Audit needed

Closed last Saturday, August 15 for cleaning

Closing for Labor Day September 7

Going forward : New Policies to consider

Study rooms

NEW BUSINESS

Installation of shelving just received

Window coverings to be installed

Construction wrap-up from Financial Report

Change Orders

Pay requests submitted

Stained glass windows for west addition

OLD BUSINESS

Assistant to Director..date to begin and salary

Additional surplus items

Ceiling lights

Door frame

Carpet and tile Ceiling tile metal strips

Paint window coverings

Cabinets and countertops

Adjournment