

**Sherman Public Library Board
Regular Meeting
Board of Trustees
February 17, 2016**

The regular monthly meeting of the Sherman Public Library Board convened at 5:00 p.m. Present were Library Director Anita Walters and Board members Julie Horton, Bob Shurig, Gale Kilbury, Mary Contri, Melissa Allen, and Elizabeth Heubner

Items for Consideration Not on the Agenda: There were no items for consideration not on the agenda.

Secretary's Report: Julie Horton made a motion to amend the minutes from the December 16, 2015 meetin. A typographical error was noticed in the Secretary's report. In the minutes from December 16, the minutes should have read that the minutes of the November 18, 2015 were approved by the Board rather than the minutes from the October 21, 2015 meeting. Gale Kilbury seconded the motion to make the amendment to the December 16, 2015 minutes. All were in favor. It was moved by Gale Kilbury and seconded by Melissa to approve the minutes from the January 20, 2016 regular meeting with an amendment to the Treasurer's Report. The report should have read that accounts from Illinois Funds were being moved to Williamsville State Bank and Trust due to the change in types of accounts held by Illinois Funds. The original minutes indicated Illinois Funds would no longer be in operation, which is not the case. Melissa Allen seconded the motion to approve the January 20, 2016 minutes with said amendment. The motion was approved by a unanimous vote.

Treasurers/Financial Report: Treasurer Bob Shurig presented the Financial Report. A motion was made by Julie Horton to approve the Financial Report and pay the bills. Mary Contri seconded the motion and the motion carried by a unanimous voice vote.

Gale Kilbury made a motion to pay our mortgage payment from the Special Reserve account in the amount of \$4111.47. Bob Shurig seconded the motion and an individual voice vote was taken. All were in favor.

Librarian's Report: Circulation for the month of January 2016 was 1442 items circulated 1759 times. For reciprocal borrowing, 32 patrons borrowed 222 items. There were 20 e-books and 0 e-audiobook checked out through 3M Cloud. The Sherman Public Library has borrowed 1872 items and loaned 4123 items through the Interlibrary Loan (SHARE) program for the fiscal year to date. Also in this fiscal year, the Library has borrowed 12 items and loaned 13 items through the On-Line Computer Library Center (OCLC).

All performers have been secured for the Summer Reading Program to be held in conjunction with All His Children and Camp Sonshine. The barn in the children's area has been modified and decorated.

Anita gave a report on the various clubs/organizations that utilize our building on a regular basis. The Lost Gourd Society, Alzheimer's Support Group, Flaggland Homeowners, Daisy Scouts and Quilters all use the Library on a regular basis. Various tutors and teacher groups also use the space routinely.

New Business: A quote from Mike Armour for lawn care for the Library was received and reviewed. Mr. Armour will charge \$50.00 per mowing around the building and \$70.00 per occurrence for mowing of the West Lot. Mary Contri made a motion to accept this bid for lawn care for the 2016 season. Bob Shurig seconded the motion and an individual voice vote was taken. The motion carried unanimously.

Jeremy Stuenkel also submitted a bid for accounting services throughout the upcoming year. A quote from Watts Copy Systems to upgrade the copier was also reviewed.

Old Business: We still have a book spinner and a computer desk available in our Surplus Items. Anita believes there is a patron interested so she will contact that person to retrieve the items.

Our website is in need of updating. The Board Members will seek out parties interested in performing this service for the Library.

Compensation rates for current employees were discussed and adapted for the year 2016. Julie Horton made a motion to accept the increases in pay as discussed for all employees. Bob Shurig seconded the motion. An individual voice vote unanimously approved the motion.

Resumes for the Director position were reviewed by the Board. Four candidates were chosen to undergo the interview process. Julie will attempt to contact these candidates and set up interviews for February 24 and March 2.

A compensation package for the new Director was discussed. Items under consideration are salary, paid holidays, personal days, sick leave and vacation time. The discussion was tabled for a later date.

Adjournment: The meeting was adjourned by Julie Horton at 6:50 p.m.