

**Sherman Public Library Board  
Regular Meeting  
Board of Trustees  
December 16, 2015**

The regular monthly meeting of the Sherman Public Library Board convened at 5:00 p.m. Present were Library Director Anita Walters and Board members Julie Horton, David Grimm, Bob Shurig, Gale Kilbury, Mary Contri, Melissa Allen, and Elizabeth Heubner

**Items for Consideration Not on the Agenda:** There were no items for consideration not on the agenda.

**Secretary's Report:** It was moved by Julie Horton and seconded by Mary Contri to approve the minutes from the October 21, 2015 regular meeting. The motion was approved.

**Treasurers/Financial Report:** Treasurer Bob Shurig presented the Financial Report. A motion was made by Julie Horton to approve the Financial Report and pay the bills. Gale Kilbury seconded the motion and the motion carried by a unanimous voice vote.

Julie Horton made a motion to pay our mortgage payment from the Special Reserve account in the amount of \$4111.47. Mary Contri seconded the motion and an individual voice vote was taken. All were in favor.

**Librarian's Report:** Circulation for the month of November 2015 was 1301 items circulated 1681 times. For reciprocal borrowing, 30 patrons borrowed 207 items. There were 46 e-books and 3 e-audiobook checked out through 3M Cloud. The Sherman Public Library has borrowed 1404 items and loaned 3167 items through the Interlibrary Loan (SHARE) program for the fiscal year to date. Also in this fiscal year, the Library has borrowed 11 items and loaned 10 items through the On-Line Computer Library Center (OCLC).

**New Business:** Two quotes were received for the painting in hallways and other areas of the library. Melissa Allen made a motion to accept the bid of \$350 plus materials from Danny Rockford. Gale Kilbury seconded the motion, and a unanimous voice vote was taken to accept the motion.

As a component of the Edge Assessment, the Board will focus on technology and educational programs in the coming year. The Board discussed possible ways to incorporate technology and training for the library patrons. Technology training sessions and the purchase of Launch Pads were discussed.

The brick work on the mailbox is now complete. Mail will now be delivered directly to the Library, so out address will change. Anita is filing the necessary paperwork with vendors, etc. to reflect this change.

**Old Business:** Julie Horton made a motion to accept the Study Room Policy. Dave Grimm seconded the motion, and the motion carried. The policy will be effective immediately and will be reviewed again in 4 months.

Five candidates have submitted applications and resumes for the Director position. The Board will extend the application period until January 4. The Board will review all applications at the January 2016 meeting.

The application for the weekly cleaning service will also be extended until January 4, 2016.

**Adjournment:** The meeting was adjourned by Julie Horton at 5:41 p.m.