

Sherman Public Library
Agenda
Regular Meeting Sherman Library Board of Trustees
December 16, 2015
Sherman Public Library Meeting Room
5 PM

Call to order Regular Meeting Sherman Public Library Board of Trustees

Roll Call Members Present /Absent

Julie Horton ____ (P)	Mary Contri ____ (Trustee)
David Grimm ____ (VP)	Gale Kilbury ____ (Trustee)
Elizabeth Heubner ____ (Sec)	Melissa Allen ____ (Trustee)
Bob Shurig ____ (Tr)	

Visitors and Guests :

Introductions : Members of the public wishing to address the Board and other guests.

Items for consideration not listed on Agenda

Secretary's Report : Approval of Minutes from November 18, 2015 regular meeting.

Financial report: Approval of Transactions and various reports.
Payment of bills as presented and discussed
Other financial items for consideration :
 New accounts opened at WSBT
 Closing Illinois Funds accounts before February 2016
 Approve mortgage payment...December 2015 Special Reserve Acct.

 Signature cards at WSBT—for new accounts opened

Librarian's Report

Circulation for Month of November

SHARE 1301 items were checked out/renewed 1681 times

Reciprocal borrowing 30 borrowers 207 items

3M Cloud 46 e-books 3 e-audio

LOTG 137 checkouts.

Most viewed titles : Tricky Twenty-Two (61) Girl on the Train (48) Marriage on Demand (42)

YTD Borrowing/Lending

SHARE Borrowed 1404

SHARE Loaned 3167

CLC Borrowed 11

OCLC Loaned 10

Library Events and Issues

Insurance Audit has been sent to Country Financial

Regular Audit has been completed. Management letter sent. Awaiting documents to file with county

Bricking of mailbox completed...address changed to reflect

Amazon Line of Credit

Per Capita Grant 2016 – 2017 requirements –Completed training session

Edge Assessment component Completed Edge assessment--results
Trustee requirement.. This year will focus on Technology and educational programs
Edge Benchmark for patron training...possible grant
Uses for Per Capita money ... Launch Pad—Membership Fees
Complete trustee portions of grant

Parking lot lights
Office and study room lights
Furnace/thermostat in meeting room

NEW BUSINESS

Quotes for painting hallways and other areas of library
Dates to be closed for Christmas/New Years
For January...Meeting room policy

Unfinished Business

Policies

Study room...ready to sign

Director Search ..extend time period for search
Person to clean weekly... extend time period of search
Board member to act as treasurer or secondary treasurer
Continuing work on Per Capita Grant...

Adjournment