

Sherman Public Library
Agenda
Regular Meeting Sherman Library Board of Trustees
October 21, 2015
Sherman Public Library Meeting Room
5 PM

Call to order Regular Meeting Sherman Public Library Board of Trustees

Roll Call Members Present /Absent

Julie Horton ____ (P)	Mary Contri ____ (Trustee)
David Grimm ____ (VP)	Gale Kilbury ____ (Trustee)
Elizabeth Heubner ____ (Sec)	Melissa Allen ____ (Trustee)
Bob Shurig ____ (Tr)	

Visitors and Guests :

Introductions : Members of the public wishing to address the Board and other guests.

Items for consideration not listed on Agenda

Secretary's Report : Approval of Minutes from September 16, 2015 regular meeting.

Financial report: Approval of Transactions and various reports.
Payment of bills as presented
Other financial items for consideration :
 Brodart Shelving...Invoice
 Approve mortgage payment...October 2015
 Redeem Insurance CD at WSBT open Checking Account same
 Convert accounts held in Illinois Funds to local bank accounts
 Country Companies Insurance Premium due
 Forsyth Insurance Premium re: letter binding rate for 2016
 Signers on payroll checks
 Signature cards at WSBT
 Invoice for Audit

Librarian's Report

Circulation for Month of September 2015

SHARE Sherman items were checked out/renewed times
Reciprocal borrowing borrowers items
3M Cloud e-books e-audio
LOTG checkouts.

YTD Borrowing/Lending

SHARE Borrowed

SHARE Loaned

OCLC Borrowed

OCLC Loaned

Library Events and Issues

Website to try <http://infoweb.newsbank.com/signin/ShermanPublicLibraryDistrict> need SPLD card
Trustee Training Website

Friends Book Sale October 17 & 18 at Seaney's

New CassComm rate
Wire Book rack claimed
Occupancy Certificate
Friends completing relocation of memorial brick garden and mailbox
Per Capita Grant 2016 – 2017 requirements
 Edge Assessment component
 Trustee requirement.. This year will focus on Technology and educational programs

NEW BUSINESS

Policies for review and action :

 Personnel
 Meeting Room

Golf Green lawn Care proposal for 2016 season
Need for weekly cleaning person...support staff position
November closed dates for Thanksgiving
Amazon line of credit

Unfinished Business

Additional surplus items

 Ceiling tile
 Blinds
 2 white base cabinets

Policies

 Electronic Networks Policy and Procedure
 Study room
 Computer Usage

Adjournment